

# NSS COLLEGE OTTAPALAM

## STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

The institution is committed to provide a safe and congenial learning atmosphere for the students. The Grievance Redressal Cell facilitates the resolution of grievances in a fair and unbiased manner, maintaining necessary confidentiality as the case may be. Any student with a genuine grievance can submit her grievance in writing or fill up the online grievance submission form available in the college website.

### Objectives of the Student Grievance Redressal Committee

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the students
- To encourage students to express their concerns freely and openly without the fear of being victimized
- To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality

### Student Grievance Redressal Committee Mechanism at the Institution Level

1. In accordance with the provisions of UCG, a Student Grievance Redressal Cell is constituted at the commencement of every academic year. The Student Grievance Redressal Cell probes into student grievances and tries to resolve the issues in a timebound and confidential manner. It aims to redress grievances at individual and class level and also grievances of common interest.
2. A complaint/ suggestion box has been set up outside the college office where students can deposit their complaint or grievance letters offline. The Cell Convenor checks the complaint box regularly so as to ensure that any grievances brought forward are redressed as early as possible.
3. Students can also address or raise their concerns online through the link provided in the college website for submitting their grievances. The Cell Convenor periodically checks if any grievances are submitted.
4. As soon as grievances are received through online or offline channels, a meeting of the Cell is convened, grievances discussed and remedial actions taken in a time bound manner.

[UGC Students Grievance Redressal Regulation 2023](#)



[Click here to Submit your Grievances](#)

NAME OF MEMBERS	DESIGNATION & DEPARTMENT	CONTACT NUMBER
Dr.SAJEEV.K	CHAIRPERSON	9207885550
Ms.ANURADHA.P	FACULTY MEMBER (CONVENOR) DEPT.OF ECONOMICS	8848748376
Dr.BINDU.U	FACULTY MEMBER DEPT.OF CHEMISTRY	9447825660
Dr.RANJUSHA.A.P	FACULTY MEMBER DEPT.OF BOTANY	8921665434
Dr.MANJULA.P.S	FACULTY MEMBER DEPT.OF HINDI	9847368984
Ms.LEKSHMI.S	FACULTY MEMBER DEPT.OF ENGLISH	9744973877
STUDENT ADVISOR	COLLEGE UNION CHAIRMAN	7034626057