

IRAC meeting

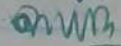
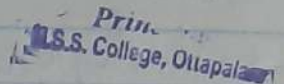
3/6/2022



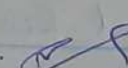
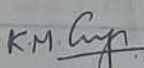

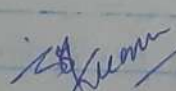

IRAC meeting is scheduled at 2pm at Principals chamber.
All members are requested to attend.

Agenda : Academic Calendar 2022-23.

- AQAR 2021-22.
- Seminars & Workshops etc.
- Promotions Screening.

Principal



Members present

1. Manji B L 
2. Dr. Sindhu G. Nair 
3. Dr. Maya C. Pillai 
4. K. M. Gayathri Devi 
5. Radhakrishnan K. 
6. Sunil Kumar G. 
7. Do Sajeev K.
8. Prayesh K. G. 

Minutes of the meeting.

1. Discussed and planned to conduct online webinar series for each criteria of SSR for NAAC reaccreditation by Dr. G. Copakumar, Controller of examinations, Kerala university.

2. Decided to conduct Awareness activities among students and public about the ^{one Earth and} ~~the~~ ^{line} sustainably in harmony with nature in association with world environment day.

① Chemistry and Industrial chemistry depts - Awareness Campaign by Dr. T.V. Venialkumar.

② Biodiversity through ages - a seminar by Botany department.

2. ED club in association with chemistry club. planning to conduct one day hands on training on Soap making

3. Quiz programmes: proposals to conduct following programs.

Intra-collegiate awareness quiz competition Terra ~~was~~.

National level Quiz on MSME day celebration on 7th Sept.

4. Department of Commerce plans to conduct.

Entrepreneur Insight - meeting with eminent entrepreneur.

6. Hindi Fort night celebration is planned on first week of September.

5. Bridge course and orientation course.

Decided to conduct Bridge Course to all students in the UG programmes & in the entry level.

7. Academic Calendar.

Took necessary steps to prepare the Academic calendar for the academic year 2022-23.

8. Promotions Screening IQAC Verified the promotions details of the faculty members. Dr. Sanitha R. B. J.

Principal
M.S.S. College, Ootapalam



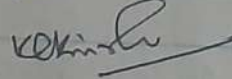

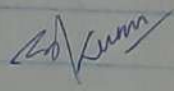
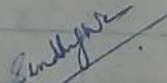
IQAC meeting

9/2023

IQAC meeting is held at Principals' Chamber at 2 pm.
All members are requested to attend.

- Agende
1. SSR. preparation.
 2. CAS proposal of 21 faculty members.
 3. online workshops on IPR.
 4. College union elections.

Members present -

1. Manjun B.L.
2. Prayesh K.G. 
3. Rajesh R. 
4. Radhakrishna K. 
5. K.M. Gayathidevi
6. Dr. Syam K. 
7. Sunilkumar S. 
8. Dr. Sindhu G. Nani 

Minutes

1. SSR preparation.

Criteria wise co-ordinators were assigned. For each co-ordinator / IQAC member a team of 6 to 8 faculties from




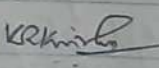
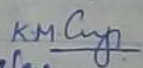

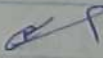
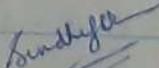
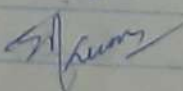
11/10/22

IQAC meeting

IQAC meeting is scheduled at 2:30 pm on 11/10/22 at Principals Chamber. All members requested to attend.

Agenda: 1. ~~SSR~~ SSR preparation
2. International research conference
3. One day celebrations

Members present

- | | | |
|------------------------|---|---|
| 1. Manjun. B.L |  | |
| 2. Piyesh K. H |  | Asso Prof of Computer Science |
| 3. Rajesh. R |  | |
| 4. Radhakrishnan K. |  | Associate Professor of Computer Science |
| 5. K.M. Gayathri Devi |  | Asso. Prof of Electronics |
| 6. Dr. Suresh K. |  | HOD of ^{Associate Prof of} Electronics ^{Computer Science} |
| 7. Dr. Maya. C. Pillai |  | |
| 8. Dr. Sundar. G. Nair |  | |
| 9. Dr. Suresh Kumar P. |  | |

Minutes

1. SSR preparation

Content wise on line sessions on SSR preparations were conducted by IQAC to equip teachers in NAAC

Assessment process .

Training programme on office administration in colleges sponsored by IQAC and organised by Deputy Director of Collegiate Education, Thiruvananthapuram, was submitted to principal .

2. International Research Conclave .

Dr. Bijudas . K ., Professor in chemistry, submitted a proposal to conduct an International Research Conclave on Advances in Science and Technology 2023, ~~to~~ in collaboration with Arunai International Research foundation and Sanata Dharma university, Yogyakarta, Indonesia . The programme will be a catalyst in bringing out more publications in Physics, Chemistry, Zoology, Mathematics, Botany, and Computer Science .

3. Ozone day Observance .

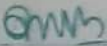
Various departments - chemistry, Zoology, Botany and Physics submitted variety programs . - Talk to public, Skit, treasure hunt, poster presentation, caption writing and inter departmental Quiz competition .

4. Observance of National Bird day celebrations by Bird club and Zoology department .



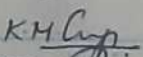
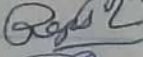

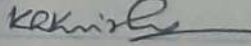
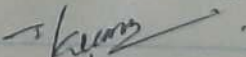
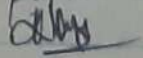
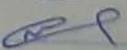
IQAC meeting.

IQAC meeting is scheduled at 2.30pm on Dec-1-2022 at Principal's chamber. All members are requested to attend.

- Agenda -
1. AQAR 2021-22
 2. Green Audit.
 3. International workshop.


Principal
S.S. College, Ottapal

Members present.

- | | |
|-----------------------|--|
| 1. Manoj B L |  |
| 2. Sanku G. Navi |  |
| 3. K.M. Gayathridevi |  |
| 4. Rajesh R |  |
| 5. Prayesh K. G |  |
| 6. Radhakrishnan K |  |
| 7. Suresh Kumar S. |  |
| 8. DV Sanyal K |  |
| 9. Dr. Maya C. Pillai |  |

Minutes of the meeting

1. AQAR 2021-22. Data collection and consolidation of the AQAR under the criteria wise to ordinators discussed. Those departments plan to conduct seminars and workshops on IPR.

The Green Audit

The Green, Energy and Environment Audit 2022-23 of N.S.S. College Ottapalam based on the concept of an environmental management system to track air, water and waste to maintain a clean and green environment. The department of Zoology, Botany, Bhoomi Kirasena club, Nature club, Science club were involved in the data collection and the Report of the internal Audit will be submitted.

3. International workshops

1. Dialogues, literary form of English department plans to organise a workshop on Dancing Beyond Borders on Intercultural Pedagogy through East west dance theatre in January.
4. National workshop on Research opportunities in Atmospheric Science was placed before IQAC by Physics department. The Alumni of the dept. Dr Divya S. Scientist, Clinical Application and user Interface division, I MD Pune is the resource person.
5. Department of Commerce plans to conduct a professional career Awareness workshop on last week of November for final year B.Com students.
6. IV. visit and Study tour. P.G. department of Commerce and Economics plans to conduct one day visit to Indian Institute of Management. The Science departments submitted the study tour plan in various Research institutions.


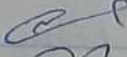
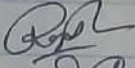
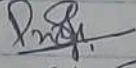
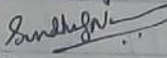
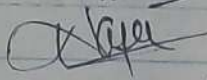
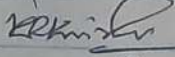
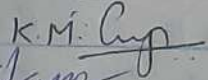
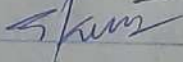
IQAC meeting

IQAC meeting is scheduled at 2.30pm on 18/1/23.
at Principals' chamber. All members are requested
to attend.

Agenda : 1. Science day celebrations
2. PBAS Verification of.
3. sports day

Members present

Principal
Principal
S.S. College, Othappan

- | | |
|-----------------------|--|
| 1. Manju B. L |  |
| 2. Dr. Maya C. Pollai |  |
| 3. Rajesh R |  |
| 4. Prayesh K. M |  |
| 5. Dr. Sundhu G. Nair |  |
| 6. Dr. Sapew K |  |
| 7. Radhakrishnan K. |  |
| 8. K. M. Gayalindery |  |
| 9. Saail Kumar S. |  |

Minutes of the meeting

1. National Science day celebrations. Submitted to IQAC.

a. week long programmes by all science departments of the
College. ① Contributions of Indian Scientists to Global Science
was submitted by botany department.

②. Catech - Concept Test in chemistry, and observance of
International Science day - one day seminar and Quiz competition
by chemistry department.

3. plans to conduct ppt. competition in connection with Science day celebrations. The theme of competition is Global Science for Global well being. - The theme of national Science day 2023

PBAS Verification

As per the instruction from the management, IQAC decided to collect yearwise CAS - PBAS perform for each faculty at the end of the academic year, verify it and submit to the Principal at March.

Orientation programme and workshop on GST. was submitted by department of Commerce. Orientation programme in association with KELTRON. ~~is~~ plans to conduct a skill development programme in association with NSDC.

Sports day.

Annual sports meet of the College is scheduled to conduct on February last week by Physical Education department.

College day and final year farewell celebrations were decided to conduct on March.

Merit fest: English department proposed to felicitate Rank holders, NET / SET awardees and K.R. Ram Mohan endowment on February.

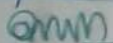
Computer Science department proposed to conduct merit fest and to give cash awards to Rank holders.

IQAC meeting

IQAC meeting is scheduled at 23/2/23 at 2pm at Principals chamber.

Agenda : AQAR uploading


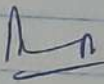
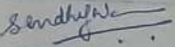

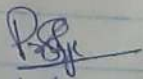
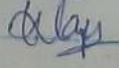
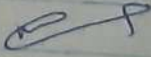
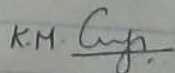
APAR Verification of Dr. Pranod Kumar.
~~APAR~~ ~~of~~ World wet land day celebrations
 Students Satisfaction Survey.

Principal


Principal

S.S. College, Ottapalam

Members present:

1. ~~Dr.~~ Rajesh. R. 
2. Manju AL 
3. Dr. Sundhu G. Nair 
4. Roshan Kishan K. 
5. Prayesh. K. G. 
6. Dr. Sajen. K. 
7. Dr. Maya. CPillai 
8. K. M. Gayathidevi. 

Minutes.

1. AQAR Consolidation and the action plan for the academic year 2023-24. discussed by IQAC.
2. APAR Verification of Dr. Pranod Kumar, Assist Prof of Botany was

- is submitted before IQAC for verification
3. World wet land day celebrations ~~was~~ decided to conduct World wet-land day celebration by Botany & Zoology departments
 4. Alumni lecture series
Alumni lecture series was proposed to conduct by Chemistry department, Physics and Commerce.
 5. Students Satisfaction survey. was ^{decided to} conducted the SSR by IQAC to all final year students
 5. Audit course. Audit course conducted by IQAC for each semester was consolidated by Audit course Co-ordinator and reported in IQAC.
 6. Certificate courses offered by various departments submitted the reports before IQAC.
 7. Internal Audit. The Internal Audit and department visit to various departments are scheduled by IQAC in last week of March.
 8. Annual Stock Verification of all departments are assessed by IQAC.