

**NSS COLLEGE OTTAPALAM**  
**ACTION TAKEN REPORT 2022-23**

**Action taken report on student feedback**

- Faculty members are requested to expound on the subject in light of current industry demands in order to enhance the depth of the course material.
- The duty of connecting the syllabus's components or sections is given to the faculty.
- Using PD money, faculty members are asked to upgrade the reference materials in accordance with the most recent book acquisitions.
- One internal exam and required publications were given to each department. To alleviate student stress, a second internal exam was also set up in exactly the same way as university exams.
- Attendance at CV camps at the university level is required of the professors.
- To enhance the curriculum and program in comparison to other universities' comparable offerings, the department was requested to start student internship programs.
- Faculty members are asked to organize seminars, workshops, and symposiums at the departmental and interdepartmental levels in order to help students gain value from the course in terms of information, analytical skills, and perspective expansion.

**Action taken report on Parent feedback**

- To inform parents about the courses and curriculum offered at the college, faculty are asked to set up assistance desks off campus.
- To raise the standard of instruction among college faculties, a more lenient stance was taken regarding faculty involvement in faculty development programs, refresher courses, and induction programs by UGC-HRDC, colleges, and university departments.
- To strengthen the relationship between students and teachers on campus, additional emphasis was placed on the mentor-mentee system in addition to counseling.
- The library's hours were extended in order to accommodate the PTA faculty's request to hire additional space for the pupils.
- In an effort to enhance college office performance, new PTA faculty members are appointed.
- The organization bought a new printer and barcode reader to implement barcoded exams.
- To enhance co-curricular activities, the physical education department was asked to organize more sporting events, and the arts club was urged to form small groups for various

art forms. The disciplinary committee also started concerted efforts to strengthen campus discipline.

- Before any department could begin operations, short-term vocational courses had to be completed.

#### **Action taken report on Alumnae feedback**

- An alumni meeting at the department level was called.
- It became mandatory to register with the alumni association.
- Assistance from alumni was requested for workshops and lectures.
- IQAC also invited alumni to serve as resource people and keynote speakers at seminars and workshops.

#### **Action taken report on Faculty feedback**

- Every faculty member was requested to assess the paper's course-based outcome.
- The faculty requested that more in-depth study and small group projects related to the subject be started in order to deepen the course material.
- To guarantee that the curriculum was covered on time, monthly completion reports were requested at the conclusion of each month.
- The faculty requested that more topics be addressed in order to give the students a more progressive syllabus.
- All faculty members were requested to submit the reference books they needed. Lab supplies and reference books are purchased with funds from the PD Fund.
- In order to close the gap between the current course and the prerequisite course, faculty members were also invited to enroll in a bridge course.



  
**Principal**  
N.S.S. College, Ottapalam