



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		N.S.S COLLEGE OTTAPALAM
Name of the head of the Institution		Dr. Sajeew K
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04662244382
Mobile no.		9207885550
Registered Email		nssotp@gmail.com
Alternate Email		nsscollegeottapalam@gmail.com
Address		Palappuram P.O, Ottapalam-3
City/Town		Ottapalam
State/UT		Kerala
Pincode		679103
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Manju B.L
Phone no/Alternate Phone no.	04662244206
Mobile no.	9446975944
Registered Email	manjublphysics@gmail.com
Alternate Email	nssiqac@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.nsscollegeottapalam.org/downloads/aqar_2017-18_new.pdf">http://www.nsscollegeottapalam.org/downloads/aqar_2017-18_new.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.nsscollegeottapalam.org/downloads/nss_ottapalam_academic_calender_2018-19.pdf">http://www.nsscollegeottapalam.org/downloads/nss_ottapalam_academic_calender_2018-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	83.25	2007	10-Feb-2007	09-Feb-2012
2	A	3.02	2017	27-Nov-2017	26-Nov-2022

<b>6. Date of Establishment of IQAC</b>	04-Aug-2008
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Hindi Fortnight Celebrations	14-Aug-2018 14	90
Workshop On Research Design And Methodology in English Literature ETHODOLOGY IN ENGLISH LITERATURE	05-Oct-2018 2	153
Two day State Symposium in association with Kerala Sangeetha Nataka Akademi ociation with Kerala Sangeetha Nataka Akademi	13-Dec-2018 2	150
National Conference On Computational Intelligemce and Data Analysis	31-Jan-2019 2	122
Workshop on LaTeX	01-Mar-2019 1	120
International Conference on Emerging Trends in Commerce and Management	20-Mar-2019 1	152
Problems and Perspectives of NEERA	12-Dec-2018 1	98
Training Programme on Family Farming	18-Dec-2018 1	93
World Wetland Day	05-Feb-2019 1	89
National Science Day Celebration	27-Feb-2019 1	144
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ZOOLOGY and PHYSICS	WORKSHOP	KSCSTE Trivandrum	2018 2	30000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.Organized program to promote National Integration, patriotism and celebrated Youth Empowerment Day with a campaign against terrorism on 26 November 2018.. 2. Conducted Green Audit of the college campus to maintain ecofriendly environment and organised various workshops on family farming, biodiversity awareness, and celebrated Environmental Day ,World Wetland Day 3.Flood Relief and Rebuild survey 4. Participation in NIRF. 5.Conducted Merit Fest for felicitating University Rank holders, NET/JRF/SET achievers, Sports/ Arts winners, and class proficiency.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Academic Calendar for Odd and Even Semester	Prepared and published on 30.6.2018
World Environment Day Celebration	Conducted by Department of Botany and Bhoomithrasena Club 5.6.2018
Reconstitution of clubs and committees	Reconstituted
Hindi Day celebrations	Celebrated from 14.9.2018 to 28.9.2018
Kerala State Biodiversity sponsored Workshop	Conducted by Department of Botany on 18 and 19 September 2018
Induction Program	Conducted by IQAC on 4.10.2018
Bridge course	Conducted by Department of English on 11.10.2018
Invited Talk on 'Inside the Computer Brain'	Conducted by Department of Physics on 8.11.2018
National Integration Day Celebration	Conducted by IQAC , Cadet Club, and NCC battalion on 26.11.2018
National Voters'Day celebration	Conducted by Electoral Literacy club on 25.1.2019
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Council	21-Nov-2018
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	09-Feb-2019
17. Does the Institution have Management Information System ?	No

### Part B

#### CRITERION I – CURRICULAR ASPECTS

##### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College views the teaching-learning process as the single most important function it performs. The teaching-learning is student-centric and involves classroom participation on a high scale. Although the overall curricular framework followed is prescribed by the parent university, the College has relative autonomy to create unique environments enabling students to achieve their course objectives and learning outcomes. 1.The IQAC prepares Academic Calendar in accordance with the University schedule at the beginning of the academic session and it is uploaded to the college website. 2.The College provides the students' with the maximum available flexibility in choice of courses under the CUCBSS for UG and CCSS for PG programs. 3. Orientation/Induction program for newly admitted students enriches their understanding of their respective curricula and its timely deliverance. 4. There is a well organised method for timely delivery of curriculum stipulated by Academic Committee and the College Council adhering to teaching, class, and tutorial schedules. 5. According to syllabus distribution, each faculty prepares teaching plans according to the no of lecture hours allotted to him/her. 5. Blending of variety of methods including audio-visual aids, ICT tools, promoting student projects, assignments, and seminars. 6. Tutorials and Continuous Internal Examinations are used to identify student-specific talents, needs, and learning difficulties. 7. Field Trips are organised by the Science departments for the effective implementation of curriculum. 8. A forum for constructive dialogues and discussions are created through regional, national and international seminars, workshops. 9. Extra curricular activities are actively encouraged which has time and again proved beneficial to student populace for their overall development 10. Student Satisfaction Survey is conducted by IQAC to improve teaching-learning process. Each and every activity conducted under the aegis of clubs, committees, or departments are documented. The Minutes of the meetings which finalise each program is recorded. The brochure/flier of various programs together with the detailed program schedule

and the final Report is maintained by the respective organising body and a copy of the same is given to IQAC. The upcoming events are posted in the College website and the photos uploaded after the program.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<b>No file uploaded.</b>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>		

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Retail Management	17/09/2018	46
Skill in Accounting-Tally	01/01/2018	100
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	ECONOMICS	19
MSc	PHYSICS	12
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback is essential for the proper evaluation and the uplift of any institution. Feedback on the teaching and learning process is received from the Student Satisfaction Survey. Apart from the feedback of students parents feedback are also collected. IQAC conducts feedback by the students every year. Each student gives feedback for their respective courses- both theory and practical taught to them. The general assessment points are based on curriculum, evaluation procedure, satisfaction about teaching methodology, teachers approachability towards students to name a few on a 5 point scale. The feedback on curriculum analyses its contents and coverage, scope for higher education and employability, grading system, and pedagogical updation at periodic intervals. The feedback from students of all programs is collected by IQAC simultaneously. The students provide feedback on individual faculty members, the overall performance of the department, and also on the Institution as a whole. Feedback from parents is collected during PTA meetings. Their valuable opinion on curriculum, department, course outcomes, and on the overall progress of the student is sought. The policy followed by the institution is that the overall performance of individual faculty and the departments are forwarded to the Head of the Department by IQAC for corrective measures, if any. The observation of the parents collected through the feedback is intimated to the Head of the Institution and forwarded to the management for any action necessary.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	MALAYALAM	33	3304	31
BA	ENGLISH	45	4792	41

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1633	198	42	0	48

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
90	62	20	18	2	73

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute has a well defined policy of mentoring its students who come from various socio-economic backgrounds- rural, tribal, and semi-urban locales. The newly admitted students are given Induction program to facilitate their smooth transition into higher education system. Each and every class has a tutor-in-charge allotted by the Head of the respective department. Every student is thus brought into the mentoring program under the tutorial system implemented by the Institution. The mentees share personal details, ideas, academic and co-curricular interests, aspirations, and ambitions with their mentors. the mentor meets the mentees at least twice a month. the ongoing relationship which continues even after their course is over is nurtured through phone calls and social media apps. Walk with a Scholar program, an initiative of the Higher Education Council of the Government of Kerala is built around the concept of mentor as Guide and Friend designed for undergraduate students to prepare them for higher education, research, or employment. A total no of 60 students were selected from first and second year UG classes based on the result of an aptitude test. Ten mentors were selected from among the faculty and a group of six students were allocated to each. This program also includes external mentoring sessions by eminent personalities from various walks of life. ASAP is another program that focuses on enhancing communicative skills and knowledge of IT through various practical sessions. Additional Skill Acquisition Program (ASAP) has 32 students enrolled in it with a faculty as Coordinators. The external faculty specially trained by the government for this program handles the sessions. Apart from these programs, Student Support Program (SSP) for poor learners are present to uplift them to a higher level of potential. Remedial coaching is arranged by particular departments too. The mentors/ trainers/facilitators keep detailed progressive records of the mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1831	90	1 : 20

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
90	68	22	1	23

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	Degree	4th semester	20/06/2019	10/09/2019
MSc	Degree	4th semester	20/06/2019	10/09/2019
MA	Degree	4th semester	20/06/2019	10/09/2019



BCom	Degree	6th semester	15/03/2019	10/06/2019
BSc	Degree	6th semester	15/03/2019	10/06/2019
BA	Degree	6th semester	15/03/2019	10/06/2019
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution has a well developed system of CIE implemented as per university norms and perfected over the years under the choice based semester system at both UG and PG levels. Apart from the conventional Internal test papers conducted every year under a centralised system, there is also continuous oral tests, debates, discussions, group discussions, seminar presentations and practical exercises. The learner is given plenty of opportunities to improve knowledge base, skill acquisition and practical hands-on training for increasing employability. An overall development of each student-learner is required for the holistic development of the institution. Each department mentors its students to achieve this goal.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepares a College Academic Calendar at the beginning of the year in accordance with the University Calendar. This Calendar is distributed to all the departments and the students too are informed of the their semester-wise schedule, list of holidays, and date of Internal examinations. Term wise teaching plan is prepared by each faculty according to the portions allotted. A work diary is also maintained by each member. Different committees are formed at the beginning of each academic year. The coordinators propose a plan of action of the activities to be conducted during the course of the year. Tentative dates of council meetings, other administrative and academic bodies are also given. Programs and activities like College Union elections, Cultural programs, Sports Day, Arts Fest are also provided. PTA meetings are also conducted to collect feedback of the parents/guardians regarding their wards performance. A follow up of their suggestions are also effected wherever necessary.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://nsscollegeottapalam.org/pdf/ug\\_syllabus\\_2020.zip](http://nsscollegeottapalam.org/pdf/ug_syllabus_2020.zip)  
[http://nsscollegeottapalam.org/pdf/pg\\_syllabus\\_2020.zip](http://nsscollegeottapalam.org/pdf/pg_syllabus_2020.zip)

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CUCBCSS40	BA	ENGLISH	40	32	80
CUCBCSS	BA	MALAYALAM	34	22	64.7

[View File](#)

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

##### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	15.6	0.76
Students Research Projects (Other than compulsory by the University)	30	Department of Higher Education, Government of Kerala	1.28	1.28
Any Other (Specify)	180	Department of Higher Education, Government of Kerala	0.9	0.9
Any Other (Specify)	30	Department of Higher Education, Government of Kerala	0.04	0.04

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#### 3.2 – Innovation Ecosystem

##### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day national seminar on GST	COMMERCE	23/01/2019
One day national seminar on GST	COMMERCE	15/11/2018
Seminar on tourism in Kerala	COMMERCE	19/01/2019
Workshop on skill acquisition	COMMERCE	22/02/2019
National Workshop on LaTeX	COMPUTER SCIENCE	03/01/2019
Query : Workshop on Research  Design and Methodology in English Literature	ENGLISH	10/05/2018
Medicinal Plant Exhibition	BOTANY	06/05/2018
Essay competition on role of students in environment protection	BOTANY	05/06/2018

Training programme on family farming	BOTANY	18/12/2018
Exhibition" COPPICE"	BOTANY	28/02/2019
HINDI FORTNIGHT CELEBRATION	HINDI	10/12/2018
HINDI DAY CELEBRATION	HINDI	10/12/2018

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	6
HINDI	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	COMMERCE	5	4.23
International	CHEMISTRY	2	2.07
International	ZOOLOGY	1	76.37
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	1
COMMERCE	4
ECONOMICS	2
ENGLISH	1
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	31	2	0
Presented papers	12	22	2	0
Resource persons	3	2	2	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood Survey	COMMERCE	3	40
National science day celebrations	KSCSTE, THIRUVANANTHAPURAM	2	146
Haritham: Exhibition cum sale programme of eco friendly products	ECONOMICS	1	60
Visit of Sharanalayam	ECONOMICS	3	20
Mathematics Exhibition	MATHEMATICS SCIENCE CLUB	7	150
Big Bang Science Expo 2K19	CHEMISTRY AND SCIENCE CLUB	10	274
Training programme on family farming	BOTANY OTTAPALAM MUNICIPALITY	1	68
Project work on floristic exploration and rejuvenation of	BOTANY KADAMBAZHIPURAM PANCHAYATH	1	9

selected sacred grove - Mokshathu Siva Temple of Pulapetta, Kadampazhipuram panchayath			
Craftaholics exhibition cum sale of handicrafts	HINDI	5	30
Study of Fish fauna of Thootha River in post flood scenario	KERALA STATE BIO DIVERSITY BOARD AND ZOOLOGY DEPARTMENT	2	16
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Vigilence awareness week 2018	SBI AND COMMERCE DEPARTMENT	COMPETITIONS	8	188
Yono workshop	SBI AND COMMERCE DEPARTMENT	YONO WORKSHOP	8	144
AIDS awareness	RED RIBBON CLUB, ZOOLOGY DEPARTMENT AND KERALA STATE AIDS CONTROL SOCIETY	AWARENESS ON VENEREAL DISEASES	4	96
Awareness on zoonotic diseases	INDIAN VETENARY ASSOCIATION AND ZOOLOGY DEPARTMENT	AWARENESS ON ZOOLOGICAL DISEASES	2	86
World wetlands day 2019	KSESTE TRIVANDRUM AND ZOOLOGY	TALK ON IMPACT OF ENVIRONMENTAL CONTAMINANTS BIRDS AS AN INDICATOR	4	90
Bio diversity awareness workshop	KERALA STATE BIO DIVERSITY BOARD AND ZOOLOGY DEPARTMENT	TWO DAY AWARENESS WORKSHOP	2	57

Blood group detection	COLLEGE LEVEL	HEALTH CAMP	2	420
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Aspire Scholarship (Commerce Dept and St. Thomas College, Thrissur)	16	HIGHER EDUCATION COUNCIL GOVERNMENT OF KERALA	30
Aspire Scholarship (Commerce Dept and Govt. College, Chittur)	4	HIGHER EDUCATION COUNCIL, GOVERNMENT OF KERALA	30
Skill Enhancement Programme (Department of Commerce)	38	GOVERNMENT OF KERALA SSI	3
Summer research fellowship (Department of Physics)	1	Indian Academy Of Science-Bangalore, Indian National Science Academy-Newdelhi, The National Academy Of Science- Alahabad	60
Summer research fellowship (Department of Physics)	1	UGC-Networking Research Centre, School of Physics, University of Hyderabad, Hyderabad	60
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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
BOARD OF STUDIES	CHAIRMAN	VIMALA COLLEGE THRISSUR	01/06/2018	31/03/2019	1
IT training (commerce)	TALLY AND ACCOUNTING PACKAGE	SSI COMPUTER EDUCATION	01/12/2018	01/03/2019	25
Project work (commerce)	PROJECT	VARIOUS INDUSTRIES	02/04/2018	26/04/2018	21
INDUSTRIAL	ACADEMIC	SOUTH INDIA	05/02/2019	05/02/2019	62

VISIT	ACTIVITY	METAL COMPANY			
ACADEMIC ACTIVITY	OUT STATION EXPERT IN MANAGEMENT	NATIONAL TESTING AGENCY NOIDA UP	03/09/2018	07/09/2018	1
ACADEMIC ACTIVITY	SUBJECT EXPERT FOR SCREENING AND EVALUATION COMMITTEE FOR THE PROMOTION OF FACULTY MEMBERS	UNIVERSITY OF CALICUT	20/04/2019	20/04/2019	1
ACADEMIC ACTIVITY	MEMBER INSPECTION COMMISSION FOR CONFIRMATION OF AFFILIATION OF DIFFERENT COLLEGES	UNIVERSITY OF CALICUT	01/06/2018	31/03/2019	1
BOARD OF STUDIES	MEMBER	UNIVERSITY OF CALICUT	01/06/2018	31/03/2019	8
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
2. St. Thomas College, Thrissur Commerce Department	02/02/2019	ASPIRE SCHOLARSHIP STUDENT EXCHANGE PROGRAMME	16
SSI PATTAMBI	25/03/2019	SKILL ENHANCEMENT PROGRAMME	38
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.39	5.51

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Bookmagic	Partially	4.0	2015

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49018	4610995	200	96790	49218	4707785
<a href="#">View File</a>						

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	151	4	29	2	2	12	117	50	44
Added	0	0	0	0	0	0	2	0	0
Total	151	4	29	2	2	12	119	50	44

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
---------------

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.46	1.14	6.08	7.83

### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)



The Institution has an effective mechanism for the maintenance and upkeep of the facilities, infrastructure and equipment. Funds from the Government, Management and PTA are allocated for the maintenance. The Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances of the college are done by management. The College receives grant from the Government under PD account for the purchase of Equipments for Office and Laboratories. Library updates Journals, Text Books, References books and e resources from the Government Funds. The Sports Infrastructure and Equipments are purchased from Government Funds and PTA. The Purchase of equipments and Books are assisted by the Purchase Committee of the College. The Purchase of Computers and accessories it is assured that the installation and maintenance charges are provided by the company, The Funds received from the RUSA Scheme is provided for the Upgradation and repairing of the Laboratories, Construction and Renovation of the existing infrastructure.

<http://nssclegeottapalam.org/downloads/maintenance.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PTA	19	50000
Financial Support from Other Sources			
a) National	Centre Sector Scholars,, Jeeva Karunya Scholarship CHMS/ Minority Welfare Department, , District Merit Scholarship, Hindi Scholarship,, Suvarna Jubilee Merit Scholarship, Mahindra Finance Scholarship, Post Metric Scholarshiphip,	121	944000
b) International	0	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SSP	01/08/2018	60	GOVERNMENT OF KERALA
WWS	01/08/2018	60	GOVERNMENT OF KERALA
Induction Programme	04/10/2018	650	Nil
Workshop on skill	22/02/2019	220	SBI, Ottapalam

aquisition			
Tally Orientation Programme	26/10/2018	200	SBI, Ottapalam
ASAP	01/01/2018	28	GOVERNMENT OF KERALA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	WIPRO, INFOSYS, TCS, FEDERAL BANK	260	22
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	15	B.A.	MALAYALAM	SSUS KALADY, SSUS THRISSUR, SSUS KOILANDY	M.A. MALAYALAM
2019	16	B.A.	HINDI	GVC PALAKKAD	M.A.HINDI
2019	18	B.A.	ENGLISH	GVC PALAKKAD, SNGS PATTAMBI	M.A.ENGLISH

2019	20	B.SC	MATHEMATICS	GVC PALAKKAD, SNGS PATTAMBI, NSS NEMMARA	M.Sc Mathematics
2019	22	B.Sc	CHEMISTRY	Sri Vyasa College, Wad akkancherry University of Calicut, GVC Palakkad, NSS Nemmara	M.Sc Chemistry
2019	12	B.Sc	Physics	NSS Ottapalam, Sri Vyasa College, Wad akkancherry, GVC Palakkad, Amrita Institute, Ettimada	M.Sc Physics
2019	28	B.Com	Commerce	NSS OTTAPALAM, SNGS PATTAMBI, GVC PALAKKAD	M.Com
2019	18	B.Sc	Botany	GVC PALAKKAD	M.Sc Botany
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	22
SET	4
Any Other	2
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
BHARATHANATYAM	UNIVERSITY	1
KATHAKALI SANGEETHAM	UNIVERSITY	1
CLASSICAL MUSIC	UNIVERSITY	3
LIGHT MUSIC	UNIVERSITY	4
NATIONAL FEDERATION CUP RURAL GAMES	NATIONAL	1
ARCHERY	UNIVERSITY	1
SHUTTLE BADMINTON	UNIVERSITY	8
SEPAKTAKRAW	UNIVERSITY	5

[View File](#)**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	National Federation Cup Indo-Nepal Rural Games	National	1	0	45515	Vysakh H
2018	National Federation Cup Indo-Nepal Rural Games	National	1	0	45515	Vysakh H

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College Union Activities The college union functions as per the rules and regulations of the University of Calicut. Every year, the union is elected by the students, following the recommendations of the Lingdoh committee. The student's body consists of Chairman, Vice- Chairman, General Secretary, Joint Secretary, Magazine Editor, General Captain, Arts Club Secretary and 2 UUC. Election is conducted by following the parliamentary system. The union co-ordinates various activities of the students in the campus. COLLEGE UNION (2018-19) Election to the college union for the academic year 2018-19 was conducted on 3rdSeptember 2018 in N.S.S. College, Ottapalam. Activities 1. College Union and Fine Arts Club Inauguration-03/09/2018 2. keralapiravi celebration-Quiz Programme-01/11/208 3. Sahithya- Nataka Camp-30/11/2018, 01/12/2018 4. Talk on film and its modern sensibility-03/12/2018 5. Tug of War Competition-01/01/2019 6. College Arts Fest -10/01/2019, 11/01/2019 7. Campus Rescue Force Formation and Hand on Training-15/02/2019 8. Film fest-2019-05/03/2019, 06/03/2019 9. College day-23/03/2019 Representation of Students on academic and administrative bodies. 1..IQAC 2.RUSA Project Monitoring Unit 3. Anti Ragging Cell

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Department Alumni meeting are organised every year by the departments, Commerce, English, Chemistry, Zoology and Economics

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The NSS Colleges are managed by a Central Committee whose Headquarters are at Changanacherry, Kottayam by periodic visits and monitoring of the progression of the institution in a timely manner. However, the colleges enjoy a degree of autonomy in self governance ably supported by the management. 1.The Principal coordinates all the academic and administrative activities of the college. The smooth functioning of the college is assured through democratic means of participatory management and decentralization of different duties. 2. . The College Council and the IQAC are constituted for regular monitoring of everyday mechanisms as well as for future plans. 2. The Administrative staff of the College is an integral part of the process of governance. 3. Faculty members are given representation in various clubs and committees. Every year the composition of the different committees are changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 3.The important committees and monitoring mechanisms of the College are PTA, College union, Discipline Committee, Anti-Ragging Cell, Grievance Redressal Cell. 4. The departments are given freedom to plan and implement curricular, co-curricular, and extra-curricular activities. the department organises association programs, Seminars, Competence Building programs, and research projects. 5. An effective Tutorial system caters to the individual needs of the students. 6.Students Union play an important role in different activites and reinforces decentralisation

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	University provides a single window CAP. Students are allotted seats on the basis of the merit and choice of the subject. The Nodal Officer acts as the intermediary between the college and the University.
Human Resource Management	1.Actively functioning Staff Club. 2Faculty members are encouraged to participate in more seminars and workshops, 3.Different Clubs and Committes are constituted by Staff Council to ensure academic and administrative experience. 4.College organised one International seminar. 3 National Seminar, one workshop and Science Exhibition by all Science departments.

Examination and Evaluation	Semester examinations are conducted by the affiliated University. College conducts Centralised Model Examination in each semesters Continuous Internal Evaluation process , class tests, assignments, seminars are conducted by departments,
Curriculum Development	1. 7 Faculty members are in UG Board of Studies and 2 in PG Board of Studies 2. 1 Faculty is Outstation expert in CBSE UGC NET Commerce and Management 3. Three Faculty members are Research guides
Teaching and Learning	1. IQAC organised workshops on E content 3. One International and 3 National Seminars are organised 4. Field Tours organised by Botany, Zoology, Chemistry, Physics 4. Effective tutorial system
Research and Development	1. One International Seminar conducted by Commerce Department 2. National Seminars conducted by Department of Chemistry, Computer Science, Botany, Zoology 3. Two faculty members participated as experts ?resource person in International Seminar
Library, ICT and Physical Infrastructure / Instrumentation	1. Digital library with 49218 library books and e resources 2. ICT enabled class rooms for all PG 3. Equiped Common computer lab with internet facility, 4. Language Lab facility
Industry Interaction / Collaboration	1. PG Departments are collaborated with National Institutes 2. Faculty members are Board of Studies Members of the University Of Calicut. 3. more than 8 Industry Collaborations

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. College Office Automation include students database, Faculty and staff database. 2. Library automation is by the software Bookmagic
Administration	1. College automation includes online submission of salary statement. 2. Students internal marks and attendance are uploaded to the University 3. Circulars and notices are uploaded in the website
Finance and Accounts	1. Salary of the Faculty and the staff are transferred to the bank account directly through SPARK. 2. e tender is notified as per the government guidelines for the purchase of

	equipments
Student Admission and Support	Applications are submitted for admission to different courses through admission portal CAP .Merit list is prepared by the departments and uploaded. The email ids of the Anti Raffing Committee and Squad and Stuent's Grievance Redressel Committee Coordinators are uploaded in the website.
Examination	Examination procedures are done online- exam fee collection ,attendance,issue of halltickets etc are done online. The intimation from the University to the examiners, and centralised valuation camps are done online

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Programme	1	01/11/2018	23/11/2018	20
Refresher Programme	1	30/10/2018	19/11/2018	20
Refresher Programme	1	15/09/2018	05/10/2018	20
Refresher Programme	1	05/09/2018	25/09/2018	20

Refresher Programme	1	27/07/2018	16/08/2018	20
Refresher Programme	1	18/07/2018	07/08/2018	20
Refresher Programme	1	04/07/2018	24/07/2018	20
Orientation Programme	2	23/01/2019	19/02/2019	25
Orientation Programme	3	12/09/2018	09/10/2018	25
Orientation Programme	2	20/07/2018	16/08/2018	25
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Employees State Insurance, Group insurance Scheme	Provident Fund, Employees State Insurance, Group insurance Scheme	Scholarships, Students Welfare fund, e grants, ASPIRE Scholarship etc

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Audit of the Government Funds and Initiatives are done by the Accounts Audit Section of the Deputy Director of the Collegiate Education Department, Government of Kerala. Conducts external Audit regularly. The Internal Audits are done by the Management. Both Internal and external Audit scrutinise the income and expenditure of the Institution. Important Income sources are Grants by the UGC and the State Governments, Fee sources like tuition fee, Sports fee, etc. Scholarships and egrants by the Government and nongovernment organisations. Important heads of expenditures of our college are as follows. Purchase of Books and Journals., newspapers and magazines etc. Maintenance of infrastructure, laboratory equipments, Computer and accessories, to maintain the Sports infrastructure. the other expenditure heads are to provide financial assistance to the students who participated in the sports and cultural activities.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
PTA, Management	3900156	Guest Lecturer salary, Electricity, Water charge, maintenance of Infrastructure
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated



3900156

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic		No		Yes
Administrative		Yes		Yes

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- 1.PTA supports and provide cash awards to the University Rank holders , Department Toppers and NET/JRF holders, Sports personalities and artists.  
2.Merit Fest is conducted by the financial support of PTA 3.The PTA fund is utilised for the students welfare and for the development of departments

6.5.3 – Development programmes for support staff (at least three)

Provident Fund, Group Insurance, Employees State Insurance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

In the First assessment our Institution was accredited with B Grade and A grade at the Second assessment. Our Institution is striving hard to institutionalise and internalise the following values 1.Fostering Global competence among students. 2.Promoting the use of technology 3.Inculcating the research aptitude and value

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Green Audit	01/06/2018	01/06/2018	31/03/2019	90
2018	Induction course	04/10/2018	04/10/2018	04/10/2018	610
2018	Sahithya Nadaka Camp	30/12/2018	30/12/2018	01/01/2019	62
2019	Electoral Literacy Camp	25/01/2019	25/01/2019	25/01/2019	128
2019	Workshop on LaTeX	01/03/2019	01/03/2019	01/03/2019	120

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitivity Class	27/11/2018	27/11/2018	120	12
Woman's Day Seminar	12/03/2019	12/03/2019	145	26
Competitions for Girls	12/03/2019	13/03/2019	85	0
Karate Short Term Course	20/03/2019	29/03/2019	42	0
Third Gender Awareness Class	27/11/2018	27/11/2018	80	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	31/07/2019	1	HARITHAM	Exhibition cum Sale of Ecofriendly Products	220
2018	0	1	10/09/2019	7	Field Survey	Flood	62
2018	0	1	18/12/2019	1	Craftholics	Exhibition Cum Sale of Handicrafts	90
2018	1	1	18/12/2018	1	Family Farming in Ottapalam	motion of Organic farming and self	94

					Municipality	sufficiency in food production	
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	01/06/2018	Students are Oriented to adhere to the code of conduct of University and Institution

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gender Sensitivity	27/11/2018	27/11/2018	120
Palliative Care	27/07/2018	27/07/2018	13
Flood Relief - Collection and distribution of materials	20/08/2018	11/09/2018	75
Kaumi Ekta Diwas- National Integration and Youth empowerment Day	26/11/2018	26/11/2018	110
Promotion of Gandhian Values	02/10/2018	06/10/2018	200

[View File](#)

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Observing World Environment Day in the Campus and oath taking by students under the aegis of the Nature Club to create ecological awareness. This Day was celebrated by conducting Medicinal Plant Exhibition by Department of Botany. 2. Department of Botany in collaboration with DOECC conducted Poster Competition. 3. Department of Botany with the Ottapalam municipality conducted Family Farming workshop on 18 December 2018. 4. Albatross Nature Club conducted review of Green audit of the College Campus. 5. Maintenance of College Garden and Botanical and Medicinal Garden. 6. Constituted Bird Club.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

This is an area that is ingrained in the foundational principles of the NSS colleges and are expressed in all related parameters like gender equity and sensitivity, ecoconsciousness, management of water resources, promotion of organic farming, waste disposal, facilities for the differently abled, promotion of human values, and professional ethics, patriotism, and national integration. The two best practices of the Institution is in its commitment to the lush, green campus and the social responsibility of students and faculty towards the local community. The Institution has a multi pronged approach in the area of maintaining an eco-friendly campus

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://nsscollegeottapalam.org/downloads/best\\_practices.pdf](http://nsscollegeottapalam.org/downloads/best_practices.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The avowed mission of the Institution following the precepts and principles laid by the founding fathers is social emancipation for all through education. The students of our college come mostly from economically backward classes. The institution takes pride in the fact that funds for financial support of needy students are generated from within the college community itself. A number of private endowments from retired faculties, individuals, trusts, as well as government and non government agencies and organisation contribute to support students financially. e-grants for reserved category, PTA funds for students whose income are below poverty line are some of the ways in which an inclusive learning environment have been created in the institution. Peer teaching, Remedial teaching, Walk with a Scholar, Students Support Programme, Additional Skill Acquisition Programme and Tutor Mentor System provide and adequate environment to mould the students according to their interest, aptitude and capability.

Provide the weblink of the institution

<http://www.nsscollegeottapalam.org>

### 8.Future Plans of Actions for Next Academic Year

To construct a new building and renovate the existing laboratories and buildings through RUSA funds. To provide ICT enables class rooms To conduct more value added courses and certificates courses To enhance more linkages and collaborations with industrial bodies To improve sports infrastructure To conduct competence development programmes for students and teachers To conduct international seminars and workshops To enhance e-resources and e-contents To conduct online classes To conduct centralized induction programmes for first year students Installation of solar energy power